**About**

**DIRECTIONS**

The application must be completed in full, including application, resume, and two letters of recommendation. Applications and resumes must be emailed as attachments to [mutz@inphilanthropy.org](mailto:mutz@inphilanthropy.org). Letters of recommendation can be emailed as attachments or placed within the body of an email.

**Deadline:** All materials must be received no later than **12:00 p.m. E.T. on Thursday, October 26, 2023.**

**Method of Selection**

A committee of Indiana Philanthropy Alliance (IPA) members chosen by the board chair will evaluate the written applications, interview potential candidates, and select qualified applicants.

**Participant Selection**

Successful applicants will possess demonstrated community interest, self-motivation, and strong character. The selection committee is looking to fill a diverse cohort of enthusiastic philanthropists representing various backgrounds and geographic regions in Indiana who demonstrate their potential for future success and service to their communities, and who are willing to translate the benefits of the program into a greater level of participation.

**Participant Responsibilities**

1. Attend all class sessions and give full attention to the class. There must be no conflict between a participant’s employer and the required attendance.
2. Pay tuition and associated travel expenses. Tuition is $1,000 for IPA members and $2,750 for non-IPA members.
3. Sell a table for the premiere IPA event recognizing the Mutz Institute class ($1,000).
4. Help recruit applicants for future Mutz Institute classes.
5. Increase their involvement in their community.

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| --- | --- | --- | --- | --- |
| **TOTAL ANTICIPATED COST** | Tuition | Over-Night Expenses  *Estimate* | Table of 8 at Philanthropy Leads Dinner and Graduation | Optional trip to Foundations on the Hill in Washington, D.C.  *Estimate* |
| IPA Member | $1,000 | $350 | $1,000 | $1,500 |
| Non-Member | $2,750 | $350 | $1,000 | $1,500 |

**Schedule**

Classes are held monthly and take place from January through October. Participants are expected to attend in person; however, due to unforeseen circumstances, some classes may take place virtually and participants will be notified accordingly.

Dates for the 2024 Mutz Institute are shown below and any updates will be posted at [www.inphilanthropy.org/Mutz](http://www.inphilanthropy.org/Mutz).

* January 18-19, 2024 (Indianapolis, IN)
* February 22, 2024 (virtual)
* March 20, 2024 (Indianapolis, IN)
* April 23-24, 2024 (Columbus, IN)
* May 13, 2024 (virtual)
* \*May 14-15, 2024 (Washington, D.C.) – *optional; participant is responsible for travel expenses*
* June 17-18, 2024 (Indianapolis, IN)
* July 16-17, 2024 (Ft. Wayne, IN)
* August 22, 2024 (Indianapolis, IN)
* September 18, 2024 (Indianapolis, IN)
* October 8, 2024 (Indianapolis, IN)

**Application**

1. **PERSONAL**

Name: Click here to enter text.

Nickname (preferred first name): Click here to enter text.

Home Address**:** Click here to enter text.

County of Residence**:** Click here to enter text.

Employer: Click here to enter text.

Position/Title: Click here to enter text.

Business Address: Click here to enter text.

Mobile Phone:Click here to enter text.

Business Phone**:** Click here to enter text.

Email:Click here to enter text.

What do you like to do in your spare time (not related to work or volunteering, which will be covered later in the application)?

Click here to enter text.

1. **EDUCATION**

Begin with high school and list college(s), advanced degrees, and specialized training.

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| --- | --- | --- | --- |
| Name of School | City/State | Degree/Major | Dates Attended |
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Academic Activities, Honors, or Awards

Click here to enter text.

1. **COMMUNITY INVOLVEMENT**

Please list any community, religious, athletic, social, or professional organizations with which you are an active member.

|  |  |  |
| --- | --- | --- |
| Organization | Title/Responsibility | Length of Involvement |
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If you have previously not been as actively involved in the community as you would have liked, what conditions have changed that now enable you to seek more involvement?

Click here to enter text.

Describe what you consider to be your most important leadership accomplishment(s) to date:

Click here to enter text.

How has your career affected the way you view your involvement in your community?

Click here to enter text.

Name someone who influenced your interest in philanthropy and why they influenced you.

# Click here to enter text.

1. **ISSUES**

What do you feel are the two most pressing issues facing Indiana? Explain why.

Click here to enter text.

Name an issue wherein which you have disagreed with the current approach and describe what you might do to tackle that problem in a different way.

Click here to enter text.

1. **GENERAL INFORMATION**

What are your expectations for the program, and what do you hope to gain from participating?

Click here to enter text.

Can you meet all of the requirements for participation in the John M. Mutz Philanthropic Leadership Institute, including attending all class sessions?

Click here to enter text.

Do you have the support of your employer to attend the John M. Mutz Philanthropic Leadership Institute classes?

Click here to enter text.

How did you hear about this program?

Click here to enter text.

Have you applied to a previous Mutz Leadership Institute Class? If so, what year?

Click here to enter text.

If selected, how do you intend to pay your tuition and expenses?

self-funded  employer  sponsorships\*

\*Please list the name(s) of your sponsor(s):

Click here to enter text.

1. **REFERENCE LETTERS**

Please provide **two** letters of recommendation from people who can attest to your interest in philanthropy and your potential for future leadership. You should not be related to your references.

Please provide the contact information for your references.

Reference Name:Click here to enter text.

Address:Click here to enter text.

Phone Number:Click here to enter text.

Email Address:Click here to enter text.

This letter:  is included with my application  will arrive separately

Reference Name:Click here to enter text.

Address: Click here to enter text.

Phone Number: Click here to enter text.

Email Address: Click here to enter text.

This letter:  is included with my application  will arrive separately